

THE STATE



OF WYOMING

**MATTHEW H. MEAD
GOVERNOR**

Department of Employment

RESEARCH & PLANNING SECTION

**P.O. BOX 2760
CASPER, WY 82602**

(307) 473-3807

May 20, 2011

Dear Wyoming Employer,

Informing the education and training provider community about your workforce training needs is in your interest. The enclosed form asks about your training needs and practices. Summary information about your training needs will be provided to the training community for use in assisting your firm's success. The summary report will be made available to you by completing the contact information at the end of the enclosed form.

The survey form uses a simple check-the-box way to gather answers making responding quick and easy. By law, information about your firm collected by Research & Planning must remain confidential and used only in statistical form.

For your convenience, you may respond by any of the following methods:

- Completing the questionnaire and returning it in the stamped self-addressed return envelope.
- Faxing it to us at 307-473-3829 or 1-877-827-9511.
- Calling Lisa Knapp toll free at 1-866-579-3873 and providing your responses to us over the phone.

Please respond to this questionnaire by June 2, 2011. Thank you for your participation.

Sincerely,

A handwritten signature in black ink that reads "Tom Gallagher". The signature is fluid and cursive, with the first name "Tom" being particularly prominent.

Tom Gallagher
Manager, Research & Planning

