

P.O. BOX 2760 CASPER, WY 82602

Department of Employment RESEARCH AND PLANNING SECTION

(307) 473-3807

October 20, 2008

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Dear <recipient>:

As you may be aware, the Department of Employment's Research & Planning (R&P) section is under contract to the Health Care Commission to study nurse supply, demand, and retention in Wyoming. Because your decisions about work may be driven by a combination of work environment, views of nursing as a profession, and family and community circumstances, the enclosed questionnaire includes questions about these areas. There is no research for you to do, and since most of the questionnaire follows a simple "check item" format, it is expected that you will need only 12-15 minutes to complete it.

The information provided by you will be maintained in confidence and used only by the staff of R&P to produce information in tabular and other statistical forms. Individually identifiable information collected by R&P may only be used for statistical purposes, and remain confidential under the Workforce Investment Act (see: http://doe.state.wy.us/lmi/section309.htm) and Wyoming Employment Security law (section 27-3-603).

The results of the study will be broadly distributed and facilitate formal and informal forums among all members of the community concerned with nursing in Wyoming. Among other means of distribution, the results will be posted on our website at http://doe.state.wy.us/lmi/nursing.htm

Your completed questionnaire will ensure that an accurate perspective on nursing in Wyoming informs future policy choices. Please return the questionnaire in the stamped, self-addressed enveloped no later than October 30, 2008. Should you have questions, please contact Sylvia Jones at (307) 473-3814. Thank you for your time and consideration.

Sincerely,

Tom Gallagher

Manager, Research & Planning

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